

AirExpo 2017

Application for Inside booth space in the “HALL of LEGENDS”

General Information

- Event Dates & Times:** Saturday, July 15 9:00AM – 5:00PM
Sunday, July 16 9:00AM – 4:00PM
- Site Location:** Flying Cloud Airport,
10100 Flying Cloud Dr.
Eden Prairie, MN 55347
- Exhibitor Setup:** Friday, July 14 **10:00AM & 4:00PM** Friday July 14 Flying Cloud Airport:
Enter off of Flying Cloud Dr and Charlson Road,
Gate J, Proceed to "Exhibitor Check In" near the “Hall of Legends” - the BIG tent. You will receive credentials and booth assignments there
Please call Phil if you need credentials early
NO SATURDAY SETUPS
- Exhibitor Tear-down:** **Sunday, July 16 after – 4:00PM**
- Booth Pricing:** 8’x10’ Booth: **\$350.00 until April 1st, after April 1st \$400.00**

Each 8’x10’ Booth includes:
1 skirted table 96”x30” and 2 folding chairs
Optional 110 volt electrical supply: **\$50.00**
- Payment Terms:** Due in full with your registration.
VISA / MasterCard accepted (Or Check if mailed with Hard copy application)
- Parking Location** Limited On-site Parking available in the designated Exhibitor parking area.

AirExpo will provide one parking pass for the designated Exhibitor lot.
All other Exhibitor vehicles must park in the General Admission lot.

Exhibitor Coordinator: Phil Fisher (612) 360-0876

AirExpo 2017

Exhibitor Application

Company / Organization:

Address:

City:

State:

Zip Code:

Contact Person:

Phone:

Cell#

E-mail:

Booth Pricing	8'x10' Booth	\$400.00	\$ _____
	Electricity (110 volts)	\$ 50.00	\$ _____
	Total		\$ _____

Booth Sign to Read as Follows: (up to 60 Characters, including spaces)

Description of Products or Services to be exhibited:

Payment Terms and Conditions of Show:

Payment in full is required with your application to secure your booth space. Wings of the North, as presenter and management of AirExpo 2017 reserves the right to refuse booth space to any organization or individual. Please make checks payable to **Wings of the North**.

Applications, insurance certificate, and payments may be sent to:

Wings of the North

10100 Flying Cloud Drive / Suite 100

Eden Prairie, MN 55347

Attn: Phil Fisher

No booths shall be confirmed verbally.

Acceptance of terms: I, the duly authorized representative of the undersigned company/organization, on behalf of said company / organization, subscribe and agree to all the terms, conditions, authorizations and covenants contained in the EXHIBITOR APPLICATION, the AGREEMENT for EXHIBIT SPACE, and the RULES AND REGULATIONS.

Signed: _____ **Date:** _____

Please circle – VISA / MasterCard # _____ Expiration date _____

Please return the 3 signed forms

AirExpo 2017

RULES AND REGULATIONS

Each Exhibitor will be required to show all of the goods and services described in this application, failing which, Wings of the North (or "WOTN") as presenter and management of AirExpo 2017 may at any time after opening hour allot any vacant space to such other applicant as it may deem proper.

CHARTER OF EXHIBIT

Wings of the North reserves the right to decline or prohibit any exhibit, Exhibitor or proposed exhibit or Exhibitors, not approved by WOTN, and to permit only such matter and conduct as shall be approved. This reservation covers persons, things, conduct, printed matter, souvenirs, emblems and all things that affect the character of the exhibition. ***Wings of the North reserves the right to relocate the assigned exhibit space if, in the opinion of WOTN, the relocation is in the best interest of improving AirExpo 2017.***

THE EXHIBITOR FURTHER AGREES:

Not to use Microphones, Loud Speakers or other Amplifying PA Devices unless approved by Wings of the North. All displays, conferences, distribution of literature, lectures and sales will be made inside the leased space. Not to permit conferences, meetings, and solicitation of business or canvassing in their leased space, except in the interest of the corporation, company or individual whose names appears on the exhibit. Not to give away or sell **helium filled balloons or flying gliders** (balsa, foam or other kind) and not to use, give away or sell, self-sticking labels of any kind.

INSURANCE

Exhibitors must insure their own exhibits, including public liability to a minimum of \$1,000,000.00. **Exhibitors will provide Wings of the North with a certificate of insurance at the time of payment, designating Wings of the North as a Named Insured.** WOTN assumes no responsibility for the safety of exhibits and exhibit material against robbery, fire, accidents, weather, or other acts of God, or for any other cause whatsoever. ***In all cases, Exhibitors must insure their own goods.***

SIGNS

Generic signs indicating the name of the Exhibitor will be furnished by Wings of the North and are included in the price of the booth space. Additional signs must be professional in appearance and meet condition eight of the Agreement for Exhibit Space regarding view obstruction. No signs or materials may be displayed in open areas outside of the Exhibitor's booth space without prior WOTN approval.

FLAMEPROOF DECORATIONS

All decorations must be flameproof and must pass inspection by Wings of the North.

REMOVAL OF GOODS AND EXHIBIT MATERIAL

No goods, exhibit material or portions of exhibit material are to be removed from the exhibit space, nor may the exhibit be dismantled prior to the closing of the exhibition, **4:00PM Sunday, July 17.** Upon conclusion of the show, all portions of the exhibit booth and any refuse, empty boxes, or packing material must be removed.

NO REFUSE MAY BE LEFT IN THE "HALL of LEGENDS" TENT.

DESTRUCTION OF PROPERTY, ETC.

In case the premises are destroyed by fire, weather or other acts of God or by any other cause or in any circumstances whatsoever, making it impossible for the Wings of the North to permit any Exhibitor or Exhibitors to occupy the premises, the Exhibitor or Exhibitors shall only pay for the period the space was or could have been occupied by such Exhibitor or Exhibitors. Wings of the North, as well as its officers, agents and volunteers, along with its host site, the Metropolitan Airports Commission (M.A.C.) are released from any and all claims for damage which might arise in consequence thereof. In the event that for any reason, AirExpo 2017 is not held as proposed, then Wings of the North shall be released from all claims for damages upon the refunding of all monies received for booth space rental from the Exhibitor or Exhibitors.

Read and Agreed by _____ *Date* _____
Signature

Please return the 3 signed forms

AGREEMENT for EXHIBIT SPACE

1: The use of said space shall be subject to said Rules and Regulations and to all further rules and regulations now or hereafter adopted for the conduct of said AirExpo 2016, which are hereby made a part of this agreement and to which the Exhibitor agrees to strictly conform.

2: Wings of the North will issue to the Exhibitor a maximum of four (4) vendor credentials (passes) per 8x10 booth display. **THE EXHIBITOR AGREES NOT TO PERMIT CHILDREN UNDER THE AGE OF 16 TO USE THESE CREDENTIALS.** The credentials will be issued during scheduled setup times.

3: The Exhibitor agrees to provide proof of liability insurance in the form of an insurance certificate providing liability coverage in an amount of not less than one million dollars, designating Wings of the North as a Named Insured. The Exhibitor will hold WOTN harmless from any damage, expense, or liability arising from any injury or damage to said Exhibitor, his agents, servants, employees, the general public, or other Exhibitors, or to the property of said Exhibitor or other Exhibitors, occurring at Flying Cloud Airport, the approaches and entrances thereto, by virtue of their occupancy hereunder or anything connected with said occupancy.

4: The Exhibitor agrees to pay for the right to use said space, payment due with signed space reservation form. No refunds will be made. ***THE ERECTION OF THE EXHIBIT OR THE ISSUING OF EXHIBITOR CREDENTIALS CANNOT BE PERMITTED UNTIL THE SPACE IS PAID IN FULL.***

5: It is hereby agreed that should the Exhibitor terminate this lease or fail to appear on or before 4:00 PM of July 14th and participate in AirExpo 2017, then all rights of the Exhibitor hereunder shall cease and terminate, and any payments made by Exhibitor on account hereof shall be retained by Wings of the North as liquidated damages for breach of this agreement as aforesaid and that WOTN may thereupon resell or otherwise reuse said space.

6: The License may be terminated by Wings of the North at any time on the breach of any other of the conditions hereof by the Exhibitor, and thereupon all Exhibitor's rights hereunder shall cease and terminate, and any payments made by Exhibitor on account hereof prior to said termination shall be retained by Wings of the North as liquidated damages for such breach, and WOTN may thereupon resell or otherwise reuse said space.

7: Exhibitor shall not assign this license or sublet, or license the whole or any part of the space hereby agreed to.

8: Maximum booth height is eight (8) feet from the floor across the back of the exhibit space. Solid exhibit material more than four (4) feet in height from the floor may not project more than five (5) feet from the back of a draped exhibit space toward the aisle, nor may any merchandise or exhibit material be placed in the space in a manner that would obstruct the view of adjacent exhibits.

9: This agreement shall be binding upon the parties hereto and their respective executors, administrators, successors and assigns.

Wings of the North/AirExpo 2017

Exhibitor _____
Organization Name

By _____
(Wings of the North/AirExpo 2017 Signature)

By _____
(Exhibitor signature)

Please return the 3 signed forms and a copy of your Liability Insurance certificate see paragraph 6, designating Wings of the North as a Named Insured.